

Financial Award Process and Requirements Checklist for Academic Year 2021–2022

Starting on
October, 2020

- **Step 1**
Go to www.solutionsbysss.com/parents, create your account if you have not done so before, then click on 'Apply'. Repeat as needed for each applicant or enrolled child.

PFS Deadline is
January 8, 2021

- **Step 2**
Complete and submit your PFS and Household Budget.

Supplement
Documents Due
February 1-5, 2020

- **Step 3**
Upload all remaining tax forms and financial documents. Submit a written explanation of your family circumstances, if desired.

Families are strongly encouraged to upload the required forms and documents as they become available rather than wait until the deadline.

- a. 2020 Federal tax return including all forms and schedules
- b. 2019 Federal tax return including all forms and schedules
- c. W-2 and 1099 forms/statements for 2020 that are the basis for what is reported on your 2020 Federal tax return
- d. Paystubs from November and December 2020 for each wage-earning parent or guardian
- e. Signed and dated IRS Form 4506 that allows the school to request a transcript of your tax return

If desired, you may submit a written explanation of your circumstances to the Admissions Office by February 7, 2021.

TIP: Keep a copy of all records submitted.

You can learn more about the Financial Awards process by visiting: www.nuevaschool.org/admissions/tuition-info-and-financial-award or www.solutionsbysss.com/parents.



If you have any questions, please do not hesitate to contact the Nueva Admissions Office at 650-350-4528 or by email at admissions@nuevaschool.org.